

Sciama Theatre

Video Conferencing

To get started

Log in to PC using the credentials printed on keyboard or screen

Switch on projectors(s)

Locate microphones (kept top of podium – on the right)

Switch on microphones and check that they are not set on “mute”

To initiate a Zoom meeting using the Fisher Room Zoom Room

Double-click on the icon labelled “Zoom Sciama Theatre”

You can invite other people to join you by connecting from a web browser or a telephone or another VC system. See example of an invitation at the end of this document.

To connect to any other Zoom room

Double-click on Chrome

Go to zoom.us

Click on “join a meeting”

Enter the meeting id

Click on “join

To make a h.323 video call to Professional VC system

Double-click on the icon labelled “Zoom Sciama Theatre”

enter the Zoom room

click on “invite”

Click on “Invite a Room System”

click on “Call Out” at the top

Enter ip address of the system you want to call
click on “call”

Webex and BlueJeans

If you have received an invite to join a WebEx or BlueJeans meeting:
simply open Chrome and copy the web link from invitation into the address
bar.

Skype

Skype is installed – just double-click on the Skype icon.

Example Zoom invitation for Sciama Theatre Room

Dear xxx

You are invited to join the xxxx meeting at 2/9/2019 at 09:00 (UK time)

You can join from a web browser by going to:

<https://zoom.us/j/553552243>

Most web browsers will work but Chrome generally works best.

(If you have not used Zoom before, we recommend that you perform a quick in advance by going to

<https://zoom.us/test>)

You may also join from a video conference system by dialling one of the following access numbers

162.255.37.11 (US West)

162.255.36.11 (US East)

221.122.88.195 (China)

115.114.131.7 (India)

213.19.144.110 (EMEA)

202.177.207.158 (Australia)

209.9.211.110 (Hong Kong)

64.211.144.160 (Brazil)

69.174.57.160 (Canada)

When prompted, enter the Meeting ID: 553-552-243

You can also join by phone by dialling one of these numbers

+44 203 966 3809 United Kingdom

+44 203 695 0088 United Kingdom

+1 669 900 6833 US (San Jose)

+1 408 638 0968 US (San Jose)

+1 646 876 9923 US (New York)

+61 8 7150 1149 Australia

+61 2 8015 2088 Australia

+1 647 558 0588 Canada

+33 7 5678 4048 France

+33 1 8288 0188 France

+49 69 8088 3899 Germany

+49 30 3080 6188 Germany

+49 30 5679 5800 Germany

+41 31 528 0988 Switzerland

+41 22 518 9006 Switzerland

When prompted enter the Meeting ID: 553-552-243

Or dial directly from your mobile

+442039663809,,553552243 # United Kingdom

+442036950088,,553552243 # United Kingdom

Or via a smartphone app:

Download the Zoom app, click on "join meeting" and enter the Meeting ID: 553-552-243